



OPEN MEETING

- Call to order by Mayor Hoopes at 7:02p.m.
- Pledge of allegiance led by Mayor Hoopes

Roll Call by City Clerk- In attendance is: Councilor Bucky Matkin, Councilor Aaron Hansen, Councilor Tom Abbott, Councilor Nanci Garling, Mayor Gloria Hoopes, Public Works Jay Beard, City attorney Bart Birch. Public Present: Julie Tollman of Teton Valley News, Orville Armstrong, Rick Miller, Pauline Johnson, Kevin Harris, David Noel.

No Public hearing.

Review of staff report. Council reviewed staff report and discussed heating in shop and options for tools to be purchased. Also discussed the well pump shorting out on Sunday 11-11-2018 and how it was handled by public works. Jay and council decided to go around and check that the valves are all turned fully on, there has been complaints of low pressure in water lines since water project.

ACTION ITEMS

Development Company/Rick Miller-Action

Pauline and Rick from the development company addressed some spending options for the excess grant money including: updating all meters to electric, new breaker for the chlorinator setup for new well, display on the flow meter unit, base materials for roads, updating bathrooms in the park, and updating software in office. Other small options were discussed and will be followed up on throughout the month by both City as well as the Development Company. Continuing next month. No motion needed.

Engineering for possible road project- Action

Mayor Hoopes has been trying to get hold of LTHAC for an update of getting grant for roads. Options were discussed as to if we will need a admin to oversee process, if we need to bid out different contractors, how to determine which roads will need the most work and has the highest traffic count. Also discussed was if the road budgets for prior years had been used in entirety. Offers were made to volunteer time towards basing quotes and material costs.

Review Hay lease and garbage contracts-Action

- **Hay Lease Action-** Fullmer Ranch LLC made a current payment for 2018 hay lease agreement. Contract details were gone over for cost and contract terms. Council agreed to keep terms the same with the changes of renewing contract every 5 years as well as increasing the rate to \$55.00 per acre.

Hansen moved to renew contract with an increase rate 10% or \$55/acre. Abbot seconds. Motion passed.

- **Garbage Action-** Ordinance violation fines were discussed. It's been over a year since the franchise was agreed and ordinance was passed. Anyone who has a current dated contract/with proof from individual will be void this fine.

Matkin moved to renew exclusive franchise agreement with Snake River Sanitation. Garling seconds. Motion passed.

Zoning for Locus Architecture-Action

Locus Architecture asked to be put on the agenda but lives out of town. It was determined that the proper approach would be for them to go through planning and zoning first.

No motion needed.

How to enforce ordinance violations-Action

Research was done and it was found that we have an ordinance that states they will be charged with a misdemeanor and the court will decide fine from there. No motion needed.

Employee time / Semimonthly vs. Bi weekly

It was suggested that the City switches the pay roll period from Semimonthly to Bi weekly to simplify pay roll processing.

Hansen moves to approve biweekly pay periods. Matkin approves. Motion carries.

Water Rates on addresses-6464 Main Street &6969 Egbert Avenue-Action

- 6464- Will need to purchase meter pit, new meter. Must have new meter installed and do work themselves. Based on the history of account meters will need separated and new line charge will be waived with the purchase of meter pit and new second meter. No motion needed
- 6969 Egbert Avenue was discussed and decided that it was fine to continue with winter rates are fine to be residential from the winter season of first of November until end of April. – No motion needed

Discuss compensation for subs, trainers and backups- Action

- Carol/ Interim clerk worked for several days without wanting to be paid. It was discussed buying a print as compensation for her time she volunteered to the City of Tetonia.
- Back up operator was also discussed. City will continue with the agreement of that if he needs extra hours billed than he can invoice for those extra hours. Research need to be done on contract terms and dates.

No motion needed.

Arbor Day Resolution 5/14/2018-Action

Need written resolution passed 5/14/2018

Matkin moves memorialize Arbor Day as 5/14/2018 motion for resolution Hansen 2nd. Motion carries

Reimbursement for public works phone plan- Action

Stipend of \$30.00 towards the public works personal phone plan will continue. No motion needed.

Consent Agenda-

Minutes- Hansen Moves to approve minutes with wording amendments made from 10/08/2018, Garling seconds. Motion carries.

Claims- Garling moves to pay notary/bond and stamp cost fee for Clerk Jacque Beard. Abbot 2nd. Motion carries.

Abbot moves to approve claims for the month of October 2018, Matkin 2nd Motion carries

Past due account/shut off dates

Discussed past due accounts and which residents needed warnings.

DISCUSSION

Update on east side drainage

This project has been added to FEMA application to help get drain issue fixed.

Public Comments

- Orville Armstrong talked about a pile of dirt that is needing to be moved within the city. It was discussed that residents can't have dirt piles or any blockages on the city easements.
- Councilor Matkin resigns as city councilor as of 11-12-2018. Written letter provided by Matkin.

Questions - None

ADJOURN MEETING

Hansen moves to adjourn meeting at 9:20 p.m. Abbott 2nds. Motion carries.

Gloria Hoopes /Mayor

Date

Jacquelyn M. Beard / Clerk

Date