



3192 Perry Avenue | P.O.Box 57-Tetonia, ID | Ph: 208-456-2249 | www.tetoniaidaho.com

**Building Permit Application**

*Building Permit Fee:	* Date paid:	
*Building Permit No:	* Check #:	***City Use

Applicant is: \_\_\_\_\_ Owner \_\_\_\_\_ Lessee \_\_\_\_\_ Buyer \_\_\_\_\_ Contractor \_\_\_\_\_ Other

**Applicant Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner of Property:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor:** \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Idaho Contractor License #: \_\_\_\_\_

**Architect or Engineer:** \_\_\_\_\_ HVAC Contactor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Estimated value of building: \_\_\_\_\_

Structure Type:	
Agriculture	
Residential	
Commercial	
Manufacturing	
Government	
Religious	
Public/ Semi Public	
Fence	
Other:	

Construction:	
New	
Addition	
Remodel	
Repair	
Renewal	

Building Setbacks:	
Front:	
Right Side:	
Left Side:	
Rear:	
Building Height:	

<b>Existing Characteristics- Check all that apply:</b>	
The driveway accesses a state highway	
The property is in a flood plain	
A water line crosses the street	
The dwelling is in a manufacturers home park or manufactured home subdivision	
The property has existing water and sewer service lines	
Provide additional information as needed regarding any checked boxes	

**Zoning District-Check Which One**

A	R1	R2T	CD	C2	M1	OS
TA	R2	R3	C1	C3	M2	

Lot size:	
Subdivision:	
Lot and Block	

Location of Building: \_\_\_\_\_

<b>Residential / Agriculture SQ. Footage</b>	
Dwelling (All floors above grade)	
Additions w/ plumbing	
Additions w/out plumbing	
Basement unfinished	
Basement finished	
Garage, barns w/ foundation	
Carport, covered deck	
Shed, pole barn over 120 sq. ft.	

<b>Multi, Comm, Manu ,Public Sq. footage</b>	
1 <sup>st</sup> floor	
2 <sup>nd</sup> floor or loft	
3 <sup>rd</sup> floor or loft	
Total sq. footage	
Additions w/plumbing	
Additions w/ out plumbing	

<b>Heat Source</b>	
Gas	
Electric	
Wood	
Coal	
Oil	

**Material Used: Check all that apply:**

<b>Footings:</b>		<b>Foundation:</b>		<b>Exterior Walls:</b>		<b>Interior Walls:</b>		<b>Ceiling:</b>		<b>Roof</b>		<b>Insulation:</b>	
Concrete		Concrete		Concrete		Concrete		Wood		Build up		Perimeter	
Masonry		Masonry		Masonry		Masonry		Dry Wall		Wood shingle		Ceiling	
Not required		Not required		Wood		Wood		Tile		Composition sh.		Interior walls	
				Veneer		Drywall		Acoustic		Tile		Floors	
				Metal		Metal		Open		Metal		Not required	
				Stucco		Plaster		Other		Other			
				Other		Other							

**Number of Fixtures:**

Processing hose \_\_\_\_\_ Processing drains \_\_\_\_\_ Other not listed \_\_\_\_\_  
 Bathroom Sinks \_\_\_\_\_ Showers \_\_\_\_\_ Bidets \_\_\_\_\_ Bar sink \_\_\_\_\_  
 Bathtubs or bath showers \_\_\_\_\_ Toilets \_\_\_\_\_ Kitchen sinks \_\_\_\_\_ Dish washers \_\_\_\_\_  
 Clothes washer \_\_\_\_\_ Laundry sinks \_\_\_\_\_ Industrial Sinks \_\_\_\_\_ Floor Drains \_\_\_\_\_

## **APPLICATION SUBMITTAL REQUIREMENTS**

1. \_\_\_\_\_ Legal Description of property.
2. \_\_\_\_\_ Copy of deed.
3. \_\_\_\_\_ If the signatory on this application is not the owner of the property requesting a permit, then provide a notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application.
4. \_\_\_\_\_ One 8 1/2 "X 11" vicinity map.
5. \_\_\_\_\_ SINGLE AND TWO-FAMILY RESIDENTIAL:
  - a. Two complete sets of building plans by Structural Engineer, including floor plans at a scale of 1/4" = 1 foot, front, back and side elevations at a scale of 1/8" or 1/4" = 1 foot and at least one detailed wall section
    1. Fully dimensioned flooring and foundation plans.
    2. Fully dimensioned 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> floor and loft floor plans.
    3. All window and door sizes including skylights if applicable and window types.
    4. Direction of floor and roof framing members, elevations and 1 detailed side wall.
    5. Size of all load-bearing beams and posts.
    6. Smoke detector locations, hard wired and in each sleeping room, adjacent hallway and on each floor.
    7. Carbon Monoxide detectors are STRONGLY RECOMMENDED for structures heated by wood, wood pellets, or oil in the same location as smoke detectors.
  - b. Two site plans showing property lines, north arrow, all buildings, setbacks, streets and sidewalks abutting the lot, driveways, trees not to be moved and proposed water and sewer hookup points at the main line.
  - c. In some problematic cases a survey may be required.
6. \_\_\_\_\_ MULTIFAMILY, COMMERCIAL, MANUFACTURING AND PUBLIC, SEMI-PUBLIC:
  - a. Three complete sets of building plans prepared by an Idaho licensed architect AND structural engineer including floor plans at a scale of 1/4" = 1 foot, front, back and side elevations at a scale of 1/8" or 1/4" = 1 foot and at least one detailed wall section.
    1. Fully dimensioned flooring and foundation plans.
    2. Fully dimensioned 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> floor and loft floor plans.
    3. All window and door sizes including skylights if applicable and window types.
    4. Direction of floor and roof framing members.
    5. Size of all load-bearing beams and posts.
    6. Complete plumbing, electrical and mechanical (HVAC) plans
    7. Smoke detectors as required.
    8. Engineering plans and specifications as required.
  - b. Three site plans showing property lines, north arrow, all buildings, setbacks, streets, pedestrian ways, ingress and egress, off-street parking, proposed water and sewer hookup points at the main lines.
  - c. A survey is required.
7. \_\_\_\_\_ All drawings shall be drawn to scale on reproducible paper with a minimum dimension of 11" X 17".
8. \_\_\_\_\_ Allow five business days for plan review. Ten business days or more may be required for complex or unusual plans.

**INSPECTIONS**

It is the responsibility of the applicant to contact the building or mechanical inspector 24 hours in advance for any and all required inspections. (Please see attached card for the City of Tetonia Building Inspectors.) It is the responsibility of the applicant to arrange state electrical and plumbing inspections, and present proof of compliance prior to issuance of Certificate of Occupancy.

**PERMIT DURATION**

A building permit may not exceed one year unless agreed to in a development agreement. Permits may be extended after the first year with payment of a \$100.00 fee per year each year or partial year of extension. An expired building permit will require a new application and fees.

**COMPLIANCE WITH REGULATIONS**

Building permits are issued subject to the regulations contained in the BUILDING CODE and the LAND USE REGULATIONS of the city of Tetonia, and it is hereby agreed that the work will be done as shown in the plans and specifications shall be completed in accordance with regulations pertaining and applicable thereto. The issuance of the permit does not waive restrictive covenants.

**The undersigned hereby applies for a building permit for the work herein indicated or as shown and approved in the accompanying plans and specifications.**

Signature of Applicant/Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of receipt of City Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Building Inspector: \_\_\_\_\_ Date: \_\_\_\_\_