



Minutes of the City of Tetonla
 City Council Meeting
 August 9, 2021

Council Present:		Administration Present:		Public Present:
X	Ball, Blaine, President		Beard, Jacque, City Clerk/Treasurer	Clint Lemieux (arrived mid-meeting)
X	Bonilla, Ryan	X	Birch, Bart, City Attorney	
X	Hansen, Aaron	X	Klingler, Braiden, Public Works Director	
X	Hatch, Jimmy	X	Schindler, Brent, Mayor	

7:00pm Schindler called the meeting to order and led in the Pledge of Allegiance. Carol Lenz, Finance Officer for the City of Driggs, representing Jacque Beard, called the roll.

Adopt Preliminary FY2022 Budget

Hansen moved to adopt the preliminary Fiscal Year 2022 budget in the amount of \$404,232. Hatch seconded. Motion carried unanimously.

Lenz reminded the Council that the FY2022 Budget public hearing is scheduled for August 16, 2021 at 7:00pm. After the public hearing, Council will be asked to waive the rules and adopt the FY2022 Appropriation Ordinance which finalizes the annual budget. The Ordinance adopted cannot be for an amount higher than the preliminary budget adopted; it may be lower.

Proposed Septic Ordinance 2021-01

Council reviewed Ashley Koehler’s [contract planner] report and suggested Title 7, Chapter 3 city code amendments to be willing to consider permitting, by exception, septic systems within City limits. Questions raised during discussion included:

- Why would the Council encourage “septic islands” within City limits?
- What would happen if a lot was split?
- How many City parcels are not within 300’ of an existing main line?
- If a septic system should fail, would hook-up then be required?
- How would multiple lots in annexed land be handled?
- Does District 7 Health allow for ‘hardship’ exceptions e.g. Boise’s capacity exception?

As presented, the ordinance amendment appears to be too simplistic for what the Council intended. **Hansen moved to table consideration** of Ordinance 2021-01 to a later date. Bonilla seconded. Motion carried unanimously.

Edward Jones Investment Update

Certificates of Deposit (CDs) held by Edward Jones matured in July 2021; Beard asked Council for direction on whether or not to reinvest the funds totaling approximately \$66,000. **Hansen moved to reinvest** with Edward Jones at the best rate possible. Ball seconded. The motion carried unanimously.

Alleyway Vacation Request

Jane Rammell has informally asked Mayor Schindler to vacate the alley between her residential property and the Dobbs property on S 5th St. The alleyway is overgrown with no known water or sewer lines in place; Fall River Electric does have power lines running through the alley. Rammell has a storage shed and raised garden beds encroaching on the alley. Birch and Lenz outlined the process necessary to vacate should the Council wish to



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proceed: a formal, written petition from Rammell to vacate the alleyway, a public hearing before the Council, and adoption of an ordinance to vacate by the Council. No action taken.

Consent Agenda

Claims were reviewed with Schindler and Klingler answering Council question on specific items. **Ball moved to approve the claims report as presented.** Bonilla seconded. Motion carried unanimously.

Minutes from the July 12 Regular and Special Council meetings were reviewed with Schindler recommending minor wording corrections/additions to the regular minutes. **Ball moved to approve the July 12, 2021 regular minutes** as amended. Hansen seconded. The motion carried unanimously. **Ball moved to amend his motion** to include the July 12 special meeting minutes. Hansen seconded. Motion carried unanimously.

Past due accounts were reviewed. Lenz updated the Council on payments received since the report was printed. Consensus was reached by the Council to send shut-off notices to those accounts without a payment received since May 2021. Ownership for Account #1303-02 was questioned with follow-up by the City Clerk requested.

Staff Reports – no action taken

City Clerk/Treasurer – items of note:

- RV/Camper residence enforcement/compliance is slated for the September 2021 P&Z Meeting
- A new business license has been issued for Frank's Pizza, a food truck that will be parked outside of Dave's Pubb
- Dutch Oven Cook-off is September 11, 2021 @ Ruby Carson Memorial Park. Council should plan on being in attendance from 3pm until it's over

Public Works Director – presented verbally:

- Water usage in very high; manual operation of the water tank is still required
 - Schindler noted that he has been in contact with Forsgren Engineering (Kevin Harris and Dave Noel), the firm that did the original design for the City's water upgrade, expressing Tetonla's need for guidance on how to proceed with the water tank issues; Forsgren staff "was surprised" that the system is functioning as well as it is considering the funds available at the time which limited the system designed
 - A water only SCADA system, available from ISI in Jerome ID, is being investigated. The product is available "off the shelf" and was recommended by Jeremy Jensen.
 - Bodie High, from SKM in Utah, who works on the City of Driggs' Treatment Plant, is slated to do a site review on August 10, 2021; Schindler and Klingler will review a proposal from SKM with Bodie and his supervisor later this week
 - Hansen asked that the cost/requirements for a radio system be investigated
- Klingler would like to have more sewer hookups which would allow the lagoons to function better; capacity would not be an issue; no supplemental land application was done in 2020 or 2021
- Well #1 primary has been switched to well #2; no information received yet from DEQ on well #2
- Last Thursday's power outage blew a transformer in Ruby Carson Park; Fall River Electric to investigate/repair later this week



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Mayor – presented verbally:

- Gloria’s Sunflower Quilt, completed by Julie Thompson from Victor, will be hung in city hall in Gloria’s memory; Ball recommended retaining the quilt for 1-2 years and then auctioning it off; Hansen endorsed Ball’s recommendation with the caveat that Gloria’s family be offered first refusal before auctioning
- Attended the 8.2.2021 COVID meeting with Beard; no city-wide mask mandate is recommended at this time with five (5) active cases reported in Teton County ID; Discussion at the meeting included reforming the PIO weekly meeting

Discussion Items- no action taken

Election Training – Lenz presented training on the upcoming November 2, 2021 election for City offices. Additional information/forms can be obtained from Clerk Beard or on Teton County Idaho’s or the Secretary of State’s websites

Personnel Policy Review – Schindler noted items for additional work/research

- Substance Abuse – inclusion of random testing
- Travel & Meals – tighten language, investigate per diem rates
- Nepotism – confirm State code as it pertains to Council/Staff
- Eliminate full-time employee at 30+ hour conflicts in text
- Comp Time and/or Overtime; should comp time be implemented; should a limit be set on accumulation of overtime with Council override allowed; Ball and Hansen recommended comparison with Teton County’s policy adjusted to work for Tetonla
- Cleanup vacation policy; compare with Teton County and adjust to work for Tetonla
- Review Holiday Days and consider the addition of Juneteenth recently recognized by the Federal government and the State of Idaho
- Clarify FMLA – does it apply to Tetonla
- Clarify ADA – does it apply to Tetonla
- Customer Service Policy – good idea but needs work on the text

Valley Housing Update – Troy Butzlaff, appointed representative for the Teton Valley Affordable Housing group, not to be confused with the Joint Housing Authority, would like to present to the Council to include placing “mini-houses” on the Rails-to-Trails right of way and allowing temporary RVs at the Rodeo Grounds. Butzlaff is the interim City Administrator for the City of Victor which may present a conflict of interest.

Ethics Review – Schindler highlighted items found in the Ethics Manual available on the Association of Idaho Cities website:

- Gift Limit for Council Members/Mayor \$50 cash or FMV; cannot involve quid-pro-quo actions or a promise of future benefit
- A perception of fair and equal treatment for all before the Council must be maintained
- Items before the Council should be vetted before presentation

Adjournment:



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8:32pm Hatch moved to adjourn. Ball seconded. The motion carried unanimously.

Attest:

Brent Schindler, Mayor

Jacque Beard, City Clerk/Treasurer